

# Texas Lottery® Retailer Support

July 7, 2008

## Frequently Asked Questions – Renewal Application

### How do I obtain a copy of my Texas Lottery sales license renewal?

Applications for renewal of your Texas Lottery license are mailed to your business mailing address 90 days prior to your license expiration date. If you did not receive your license renewal application or you cannot locate your license renewal application, please request a replacement copy by contacting the Texas Lottery Retailer Services Department.

**1-800-375-6886** (800-37LOTTO)

or

**Customer.Service@lottery.state.tx.us**

Your license renewal application can be sent to you by regular USPS mail, fax or e-mail. When you receive your renewal application, please review all information to confirm it is up-to-date. Be sure to provide any missing information and changes to owners or officers. You must also notify the lottery of any change to your business structure such as a sole proprietor becoming a partnership or corporation.

You must file a renewal application and pay the \$15 renewal fee before your current license expires. The sale of Texas Lottery tickets is prohibited without a current license. Your Texas Lottery ticket sales license should be prominently displayed.

If you have any questions about your license or status of your renewal, please call 800-375-6886 or send an email to Texas Lottery Retailer Services at Customer.Service@lottery.state.tx.us. Our hours are 7:00 a.m. to 5:30 p.m. Monday through Friday. Your Lottery Sales Representative also may assist you with any questions.

