





# INTEROFFICE MEMO

Gary Grief, Executive Director

Alfonso D. Royal III, Charitable Bingo Operations Director

**To:** J. Winston Krause, Chairman  
Carmen Arrieta-Candelaria, Commissioner  
Doug Lowe, Commissioner  
Peggy A. Heeg, Commissioner  
Robert Rivera, Commissioner

**From:** Mike Fernandez, Administration Division Director *MF*

**Date:** August 8, 2017

**Re:** Report, possible discussion and/or action on agency major contracts, including the procurement for the contract for advertising services, drawing studio and production services, and scratch ticket manufacturing and services.

The following action item is to request Commission approval to issue a Request for Proposals for advertising services, drawing studio and production services and scratch ticket manufacturing services.

Service or Goods to be Provided	Advertising services
Recommended Term	9/1/2018 – 8/31/2022
Estimated Annual Cost	\$24,633,448
Proposed Action	Issue a Request for Proposal
Notice of any potential issue that may arise in the solicitation, purchasing or contractor selection process	none

Service or Goods to be Provided	Drawing studio and production services
Recommended Term	9/1/2018 – 8/31/2021 with one 1-year extensions
Estimated Annual Cost	\$2,668,828
Proposed Action	Issue a Request for Proposal
Notice of any potential issue that may arise in the solicitation, purchasing or contractor selection process	none

Service or Goods to be Provided	Scratch ticket manufacturing services
Recommended Term	9/1/2018 – 8/31/2023
Estimated Annual Cost	\$30,150,000
Proposed Action	Issue a Request for Proposal
Notice of any potential issue that may arise in the solicitation, purchasing or contractor selection process	none