



Charitable Bingo Operations Division

Notice of Surrender of Bingo License

FORMID 61

WHO MUST SUBMIT THIS FORM

This form must be completed by any licensee who wishes to surrender its license(s). Surrender of a license is the voluntary cancellation of a license as provided by Charitable Bingo Administrative Rule 402.400 (k).

FORM SUBMISSION

By mail: Texas Lottery Commission, Charitable Bingo Operations Division, PO Box 16630, Austin, TX 78761-6630

By delivery: Texas Lottery Commission, Charitable Bingo Operations Division, 1801 N. Congress Ave., Austin TX, 78701

FOR ASSISTANCE in completing this form, please call 1-800-BINGO-77 (1-800-246-4677) or visit our website at txbingo.org.

GENERAL INSTRUCTIONS

- Use BLACK or BLUE ink.
• The current license must be returned with this form.
• The last date bingo activities were conducted refers to the last date a bingo game was conducted, a licensed premises was leased, or a bingo product was sold or leased, based on the license type.
• This form must be signed as follows:
- Conductor License - must be signed by the organization's bingo chairperson and another officer of the organization, if applicable.
- All Other License Types - must be signed by the sole owner, or by two (2) officers, LLC members, or partners of the organization.
• You will receive a confirmation letter from our office that this license has been surrendered after the request has been processed.

ORGANIZATION INFORMATION

Name of Organization Taxpayer Number

EFFECTIVE DATE

Enter the Effective Date MM DD YYYY

LICENSE TYPES

Conductor License Number Location Name(s)
Lessor License Number
Manufacturer License Number
Distributor License Number

APPLICATION WITHDRAWAL

Please check this box if you are requesting to withdraw all pending license applications.

CONDUCTOR SURVEY

- 1. Our organization surrendered our charitable bingo conductor's license due to the following: (Please check all that apply)
- Low attendance, average attendance per occasion
- Lack of interest by members
- Low revenues, average revenue per occasion \$
- Too much competition (please explain)
- Not enough members to support bingo operations: Number of members in our organization
- Other, please explain
2. Please tell us what could have helped your organization in maintaining the bingo license:

AFFIDAVIT OF RESPONSIBILITY

This is a formal notice of surrender of the above referenced bingo license(s). By signing this form, we understand and agree to the following:
• The organization no longer wishes to hold a bingo license and has ceased all bingo activities as of the effective date indicated above.
• The Bingo Enabling Act, Section 2001.457 requires a licensed organization, that ceases to conduct bingo, to disburse any remaining bingo funds to charitable purposes before the end of the next calendar quarter following the calendar quarter in which the organization ceases to conduct bingo (applicable to conductor licenses only.)
• The organization will receive a quarterly report at the end of the quarter in which the license was surrendered. This report must be completed and timely filed with the Commission.

sign here Print Name and Title Date

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