



INTEROFFICE MEMO

Gary Grief, Executive Director

Alfonso D. Royal III, Charitable Bingo Operations Director

To: J. Winston Krause, Chairman
Carmen Arrieta-Candelaria, Commissioner
Peggy A. Heeg, Commissioner
Doug Lowe, Commissioner
Robert Rivera, Commissioner

From: Mike Fernandez, Administration Division Director *MRT*

Date: February 4, 2016

Re: Report, possible discussion and/or action on agency major contracts, including the renewal or procurement for the contract on internal audit services.

The following action item for Internal Audit services is a major contract under the direct purview of the Commission; as such, any and all action(s) taken regarding the internal audit services contract must be approved by the Commission. Therefore, staff is seeking Commission approval to extend the internal audit services contract for one year.

Service or Goods Provided	Internal Audit Services
Vendor(s)	McConnell & Jones, LLP
Proposed Action	Renew current contract
Description	Perform internal audit activities
Current Term of Contract	January 1, 2016 to December 31, 2016, one renewal remaining for January 1, 2017 to December 31, 2017
Estimated Annual Cost	\$300,000