



# INTEROFFICE MEMO

Gary Grief, Executive Director

Alfonso D. Royal III, Charitable Bingo Operations Director

**To:** J. Winston Krause, Chairman  
Carmen Arrieta-Candelaria, Commissioner  
Peggy A. Heeg, Commissioner  
Doug Lowe, Commissioner  
Robert Rivera, Commissioner

**From:** Mike Fernandez, Administration Division Director *MRF*

**Date:** April 14, 2016

**Re:** Report, possible discussion and/or action on agency major contracts, including amendment, renewal or extension on the contract(s) for instant ticket manufacturing and services

The following briefing item is to advise the Commission of staff's intent to amend major contracts including one instant ticket manufacturing and services contract.

|                             |  |
|-----------------------------|--|
| Service or Goods Provided   | Instant Ticket Manufacturing and Services  |
| Vendor(s)                   | Pollard Banknote Limited   |
| Proposed Action             | Amendment  |
| Description                 | Modify pricing structure to include prices for ticket add-on features identified in the proposal as TBD (to be determined) |
| Current Term of Contract    | 9/1/2012 – 8/31/2018   |
| Estimated Cost of Amendment | No cost increase associated with this amendment  |