



INTEROFFICE MEMO

Gary Grief, Executive Director

Alfonso D. Royal III, Charitable Bingo Operations Director

To: J. Winston Krause, Chairman
Carmen Arrieta-Candelaria, Commissioner
Doug Lowe, Commissioner
Peggy A. Heeg, Commissioner
Robert Rivera, Commissioner

From: Mike Fernandez, Administration Division Director *MFF*

Date: April 6, 2017

Re: Report, possible discussion and/or action on agency prime contracts, including amendment, renewal or extension of the contract for promotional products.

The following briefing item is to advise the Commission of staff's intent to amend the contract for promotional products.

Service or Goods Provided	Promotional Products
Vendor	Beehive Specialty
Term	9/24/2014 – 09/24/2017 with one 1-year extension
Estimated Annual Cost	No cost increase associated with this amendment
Proposed Action	Extension
Description	1) Modify pricing structure to include prices for other available promotional products
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in Beehive Specialty