



INTEROFFICE MEMO

Gary Grief, Executive Director Michael P. Farrell, Charitable Bingo Operations Director

To: J. Winston Krause, Chairman
Mark A. Franz, Commissioner
Robert Rivera, Commissioner

From: Mike Fernandez, Administration Division Director *MAF*

Date: August 7, 2019

Re: Report, possible discussion and/or action on agency prime contracts, including the procurement for retailer bonus payment management services.

The following briefing item is to advise the Commission of staff's intent to procure retailer bonus payment management services.

Service or Goods to be Provided	Retailer bonus payment management services
Recommended Term	9/1/2019 – 8/31/2020
Estimated Annual Cost	\$1,000,000
Proposed Action	Procure coverage to manage retailer bonus payments
Notice of any potential issue that may arise in the solicitation, purchasing or contractor selection process	This procurement will be coordinated with the State Office of Risk Management.