



INTEROFFICE MEMO

Gary Grief, Executive Director Michael P. Farrell, Charitable Bingo Operations Director

To: J. Winston Krause, Chairman
Doug Lowe, Commissioner
Robert Rivera, Commissioner

From: Mike Fernandez, Administration Division Director *MRF*

Date: April 11, 2019

Re: Report, possible discussion and/or action on agency major contracts, including amendment, renewal or extension of the contract for Internal Audit Services

The following action item for internal audit services is a major contract under the direct purview of the Commission; as such, any and all action(s) taken regarding the internal audit services contract must be approved by the Commission. Therefore, staff is seeking Commission approval to extend the internal audit services contract for one year.

Service or Goods Provided	Internal Audit Services
Vendor(s)	McConnell & Jones, LLP
Proposed Action	Renew current contract (second option for September 1, 2019 – August 31, 2020)
Description	Perform internal audit activities
Term	September 1, 2017 to August 31, 2018, with three 1-year extensions
Estimated Annual Cost	\$300,000
Conflict of Interest	Commissioners have independently confirmed they do not have a financial interest in McConnell & Jones, LLP