



INTEROFFICE MEMO

Gary Grief, Executive Director Michael P. Farrell, Charitable Bingo Operations Director

To: J. Winston Krause, Chairman
Doug Lowe, Commissioner
Robert Rivera, Commissioner

From: Mike Fernandez, Administration Division Director *MRF*

Date: April 11, 2019

Re: Report, possible discussion and/or action on agency major contracts, including amendment, renewal or extension of the contracts for Drawing Studio and Production Services and Instant Ticket Manufacturing and Services

The following briefing items are to advise the Commission of staff's intent to amend the contracts for drawing studio and production services with Elephant Productions, Inc. and instant ticket manufacturing and services with Pollard Banknote Limited.

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| Service or Goods Provided | Drawing Studio and Production Services |
| Vendor | Elephant Productions, Inc. |
| Proposed Action | Amendment |
| Description | Add consultation services for studio at 1801 Congress and any associated costs |
| Term | September 1, 2018 – August 31, 2022 with one 1-year extension |
| Estimated Annual Cost | \$2,150,000 |
| Conflict of Interest | Commissioners have independently confirmed they do not have a financial interest in Elephant Productions, Inc. |

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| Service or Goods Provided | Instant Ticket Manufacturing and Services |
| Vendor | Pollard Banknote Limited |
| Proposed Action | Amendment |
| Description | Modify pricing structure to include prices for ticket add-on features and additional product quantity and sizes |
| Term | September 1, 2012 to August 31, 2024 |
| Estimated Annual Cost | \$12,112,568 |
| Estimated Cost of Amendment | No cost increase associated with this amendment |
| Conflict of Interest | Commissioners have independently confirmed they do not have a financial interest in Pollard Banknote Limited |