



TEXAS LOTTERY COMMISSION
REQUEST FOR PROPOSALS FOR
LOTTERY PRODUCTS TESTING SERVICES

#362-2024-0002

RESPONSES TO PROPOSERS’
HISTORICALLY UNDERUTILIZED BUSINESS (HUB)
SUBCONTRACTING PLAN (HSP) QUESTIONS

February 22, 2024

**RESPONSES FOR PROPOSALS
FOR
LOTTERY PROCDUCTS TESTING SERVICES
HISTORICALLY UNDERUTILIZED BUSINESS (HUB)
SUBCONTRACTING PLAN (HSP) QUESTIONS**

Note to All Prospective Proposers:

The following responses include HSP questions raised and answers provided during the pre-proposal conference held on February 21, 2024 and questions submitted in writing prior to the deadline for Proposals. This document will be updated as necessary to respond to additional questions.

Proposers should review Part 5 of the RFP along with this document to ensure a complete understanding of the HSP requirements.

Proposers can access the Pre-Proposal Bid Conference HUB Subcontracting Plan overview at: https://www.texaslottery.com/export/sites/lottery/Documents/procurement/Pre-Bid_Proposal_Conference_053117.pdf

**PRE-PROPOSAL CONFERENCE QUESTIONS AND RESPONSES –
February 21, 2024**

1. Method A or B are only required if the lab is planning on using sub-contractors, correct? If the lab is planning on doing all work internally, then this section is not required, right??

RESPONSE: Proposers who intend to subcontract, at a minimum, shall use one of the methods outlined below. Failure to do so will result in disqualification.

• **Method A (1): Using 100% HUB Subcontractors.** Proposer will use only Texas certified HUBs for all identified subcontracting opportunities.

• **Method A (2): Meeting the Specified HUB Contract Goal.** Proposer will use a combination of Texas-certified HUBs and Non-HUB vendors for the identified subcontracting opportunities, however, the specified HUB contract goal can only be met by the subcontracting opportunities awarded to the Texas-certified HUB vendors with whom the Proposer has contracted for five years or less.

• **Method B: Good Faith Effort Outreach.** Proposer will perform good faith effort outreach for each identified subcontracting opportunity by contacting at least three Texas-certified HUBs and two trade organizations or development centers that serve members of the HUB groups. **Proposers using this method shall perform**

the outreach even for areas where a Proposer has a pre-existing subcontracting relationship.

Proposers who intend to fulfill the entire Contract using only their own existing resources and employees, without subcontracting, should check the appropriate box in Section 2 and complete Sections 3 and 4 of the HSP form. The Proposer shall include a thorough explanation of how all functions of the Contract will be performed without the use of Subcontractors in Section 3 of the HSP form.